



EMBASSY OF THE UNITED STATES OF AMERICA

United States Agency for International Development (USAID) is seeking an energized and innovative **Namibian citizen** to join its team of development specialists in Namibia. In collaboration with the Government of Namibia and other public and private organizations, USAID Namibia oversees a wide range of development activities within the country. This position requires that the applicant be highly motivated and be able to cope with working in a fast-paced environment.

OVC SPECIALIST

USAID seeks a qualified specialist to provide overall direction and management for USAID/Namibia's HIV/AIDS Orphan and Vulnerable Children (OVC) portfolio. The applicant should hold at a minimum a Bachelor's Degree with prior experience in public health. This is a full-time position dedicated to USAID's Health and HIV/AIDS Office. The Office Director or designee supervises the incumbent. The incumbent is responsible for technical assistance to all aspects of the OVC portfolio. S/he provides technical leadership to ensure integration of HIV/AIDS clinical and community services as it relates to children. S/he works to ensure effective and efficient programming across health and HIV and collaborates with members of the larger U.S. Government (USG) PEPFAR HIV/AIDS program.

The incumbent will be responsible for, but not limited to the following DUTIES:

- Serve as the Agreement Officer's Representative or Activity Manager of OVC activities.
- Serve as a mentor and build the skills and knowledge of other team members to take on program management responsibilities in the area of OVC.
- Support strategic planning, design, implementation and evaluation of the USAID Mission's OVC activities.
- Serve on the Interagency Technical Team (ITT) and Technical Advisory Committee (TAC) for OVC, to provide technical and programmatic guidance.
- Coordinate and maintain good working relationships with the Government of Namibia (GRN) counterparts, particularly the Ministry of Gender Equality & Child Welfare and Ministry of Health and Social Services, other donors, non-governmental organizations, and faith-based organizations to ensure that OVC activities are complimentary to each other.
- Establish and maintain linkages with the USG Team, USAID/Washington, the USAID/Regional HIV/AIDS Program, other ministerial and development partners, to support the design and oversight of program activities which have synergistic or cross-cutting elements to OVC, nutrition, prevention, treatment, and other care and support services for OVC.
- Provide strategic technical advice for, and prepare portions of, key PEPFAR planning, reporting and budget documents, such as the Country Operational Plan (COP), semi-annual and annual progress reports.
- Other health and HIV/AIDS related duties as assigned.

In order to be considered for this position a candidate must meet the required minimum qualifications listed below.

Required Minimum Qualifications and Experience:

- A university degree with a focus in public health, health management, social sciences, or a related field of study is required.
- At least five years of experience in implementing and or managing development activities.
- Work expertise with OVC and/or vulnerable children and education programs required.
- Fluency in oral and written English is required.

Interested persons should submit a current CV to the Human Resources Office at the USAID offices by 17:00 p.m. on or before July 16, 2014.

Applications may be mailed to P/Bag 12028, Ausspannplatz, Windhoek, or submitted via e-mail to lbrocknerhoff@usaid.gov.

Only short listed candidates will be contacted. Please submit copies of relevant documents. Applications submitted will not be returned.

Please note that all vacancies within the US Embassy are advertised on the following website:

<http://windhoek.usembassy.gov>